



Roslyn's Laura Adler Teacher Center

A Site for Insight

Roslyn High School/ Round Hill Road/ Roslyn/ New York 11576 (516) 801-5185

Policy Minutes **Thursday, May 16, 2024**

Teacher Members Present: Karen Buschfrers, Ellen Chavoustie, Kelly Denig, Alexandra Kaimis, Annemarie Kellan, Stephanie McAdams, Linda Marcote, Michelle Palmisano, Robin Stein, Heather Wick

Other Members Present: Michael Goldspiel, Jason Lopez

Non Voting Members Present: Patricia Frohnhofer, Director

Absent: Kim Brusci, Karina Baez, Richard Cutler, Jenna Freed, Suzanne Penkovsky, Katie Pollin, Jen Sheehan, Elizabeth Tomao

Guest: Wendy Svitek

Quorum Present: Yes

Proceedings:

Meeting called to order at 3:32 PM by Chair, Kelly Denig.

Director's Report

- Minutes from the January 25, 2024 Policy Board meeting unanimously approved.

Budget Report

- Expenditures for May 2024 unanimously approved.
- Patti Frohnhofer presented and reviewed the matrix for the 2024-2025 Continuing Application.
- 2024-2025 FS10 was presented and unanimously approved.
- Patti Frohnhofer reviewed the job description of Teacher Center Director.
- 2024-2025 Funding for the Teacher Center will remain the same as last year.

Other Business

- Kelly Denig unanimously approved as Policy Board Chair for 2024-2025.
- Please notify Patti Frohnhofer if you plan to resign from the Policy Board.
- The results of the Needs Assessment survey for 2024-2025 were discussed and used to create the matrix for the upcoming grant application

Upcoming Courses:

- *Canva Basics for Beginners* (via Zoom) Nancy Boyd 5/16/24 and 6/5/24
- *Science of Reading* Mary Wood 5/29/24 and 6/5/24
- *Executive Functioning* Jillian Brass 5/30/24 and 6/6/24
- *Crafting Dynamic Dialogues-Advanced Chat GPT* Lawrence Reiff 6/12/24
- *Hands Only CPR* Vera Trenchfield, Colleen Mastriano, Daniel Armstrong, Jesse Sorenson 6/12/24

Upcoming Meeting Dates

Thursdays at 3:30PM

June 20, 2024

Motion to adjourn made by Karen Buschfrers and seconded by Heather Wick at 4:07. All in favor.

Minutes submitted by Chair, Kelly Denig